



LESTERVILLE R-IV SCHOOL DISTRICT

33415 HIGHWAY 21, P.O. BOX 120

LESTERVILLE, MISSOURI 63654

(573) 637-2201

APPLICATION FOR NON-CERTIFICATED POSITIONS

Date: _____

Lesterville R-IV School's consideration for employment does not discriminate on the basis of race, color, religion, national origin, gender, age, or disability.

Name: _____
 (Last) (First) (Middle)

Address: _____ Phone: _____
 (Street) (City) (State / Zip)

Position(s) for which you are applying: _____

Educational Background: (Please begin with high school.)

School Attended	Dates Attended	Areas of Specialization	Degree Obtained

Total Undergraduate Hours _____

Licenses or Certifications:

License / Certification	Expiration

Other Previous Work Experience: (Past 3 years only.)

Employer	Address	Phone	Type of Work	Dates

List any specific training and skills you have as they relate to the position(s) for which you are applying: _____

References: References should be persons qualified to give any information to show your fitness for the position for which you are applying. Please include superintendents, principals, college student-teaching supervisors, and/or fellow employees with whom you have worked in the past five years.

Name	Address	Phone	Occupation

I. Have you ever pleaded guilty, no contest, or been convicted of a felony or misdemeanor?
 (Exclude traffic offenses for which you were not sentenced to jail or which the fine was less than \$100)

YES / NO

II. Has the Children’s Division (Missouri Division of Family Services) or similar agency in any other state or jurisdiction ever issued a determination of finding of cause or reason to believe or suspect that you have engaged in physical, emotional, psychological, or sexual abuse or neglect of a child?

YES / NO

If the answer to questions I or II is “YES”, please explain on a separate sheet of paper and submit with application.

INFORMATION RELEASE WAIVER

I understand the Lesterville R-IV School District may contact either in writing or verbally, my personal references, prior and present employers, as well as educational institutions, and I hereby consent to such contact. I hereby release the officers, agents, employees, and directors of each of my past employers, personal references, educational institutions, from any and all liability arising for disclosure of personal records and from verbal appraisals of my past performance made by personnel of prior employers, personal references and educational institutions. I understand and agree that this waiver includes any and all matters or actions that I may now have, or may have in the future, concerning disclosures, regardless of their nature. I understand and consent to having criminal and arrest record checks as a condition for consideration of application for employment.

I hereby declare that all of the information and answers set forth in this Application are true, correct and material complete. I understand that any false or incomplete answers or information may constitute a reason for termination of the hiring process or grounds to terminate any possible employment in the future.

Applicant's Signature

Date Submitted

ALL APPLICATIONS WILL BE KEPT ON FILE FOR TWO (2) YEARS FROM DATE OF APPLICATION

NOTE: All applicants are expected to answer all questions on this application. Answer "none" or "not applicable" where necessary. The applicant should exercise the greatest care in preparing this form. Information given herein becomes a legal part of any contract in case of selection.

NOTICE OF NON-DISCRIMINATION:

Lesterville R-IV School District does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities and provides equal access to the Boy Scouts and other youth groups.

The following people have been designated to handle inquiries regarding the non-discrimination policies:

Mrs. Rachel Gore, 504 Coordinator and Special Services Director
P.O. Box 120
Lesterville, MO 63654
573-637-2201 ext. 3

Mrs. Jessica Wakefield, Title IX Coordinator
P.O. Box 120
Lesterville, MO 63654
573-637-2201 ext. 2